

Flexible (Virtual) Learning Agreement

Definitions:

Synchronous - At the same time as the live instruction

Asynchronous - Recorded lesson can be viewed at another time.

LMS - Learning Management System (Google Classroom, Seesaw)

SMS - Student Management System (OptionC)

Teacher Responsibilities:

1. Posted schedule on the teacher webpage for all classes.
2. Let students into the “room” each day.
3. Acknowledge the student who has signed in the virtual classroom (synchronous).
4. Teacher will record lessons (asynchronous).
5. Teachers will post the lessons on the webpage/google classroom within 24 hours.
6. Attendance will be taken.
7. Schedule and assignments will be posted in the LMS or SMS.

Student Responsibilities:

1. The student must sign in to their school’s LMS/SMS for morning exercises (prayer and pledge).
2. Holy Infancy Students will sign on at 8:30 a.m. and complete morning work assigned by the end of the day.
3. The student’s video MUST be on.
4. The student MUST be seated at a table or desk during instruction.
5. The student may NOT eat during instructional time.
6. The student must ask the teacher if they can be excused (bathroom breaks).
7. The Student MUST wear a school uniform during their instruction.
8. The student’s audio will be muted, except when asking questions.
9. The student must be present for every class (exceptions will be for illnesses).
10. The student will not be allowed to use cellphones or any other devices during class during instruction.
11. Students will take tests and quizzes on-line while signed into Zoom.
12. Must charge the Chromebook every night.

Parent Understandings/Responsibilities:

1. Parents will oversee the student who is accessing the virtual classroom. This is essential for attendance purposes.
2. Parents will monitor child’s behaviors during instruction. (This includes not using cellphones or playing video games while in class.)

3. Parents will notify school/teacher when a child is absent.
4. Parents will check the LMS/Google Classroom for assignments.
5. Parents will check grades weekly on the SMS/Grading system to ensure students are caught up.
6. Parents will contact teachers when students are having technical issues, academic issues, etc.
7. Parents will ensure that students are handing in assignments on-line on their due dates.
8. Parents may not provide assistance on tests.
9. Parents must charge the iPad every night especially for K-4 grades.

The Diocese of Allentown Acceptable Use Policy for Computing and Internet Access and School Handbook/Discipline policy applies virtually as well as at school. Appropriate disciplinary action will be in accordance with School Handbook policy. **All rules and regulations apply as in the classroom.**

Please sign that you agree with the above responsibilities outlined:

Parent: _____ Date: _____

Student: _____ Date: _____

Teacher: _____ Date: _____